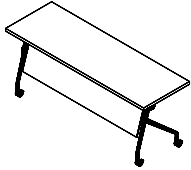

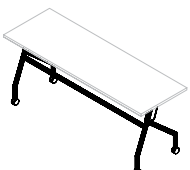
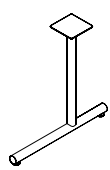
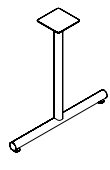
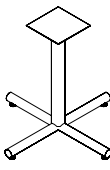
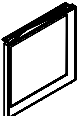


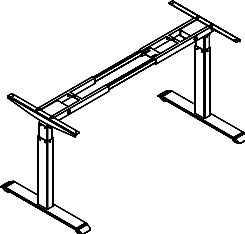
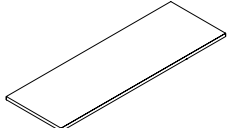
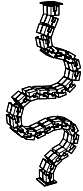
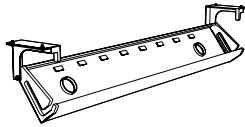
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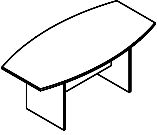

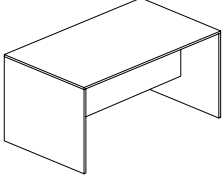
February 2019 List Pricing  
Tables

# Training Tables

MODEL	STANDARD FEATURES	OPTIONS & DIMENSIONS	SKU	PRICE
<b>GURU Base</b> 	Base Only One-button Flip Mechanism Integral Modesty Panel Locking Casters	60 W x 24 D x 29 H	LGGU60	907
		72 W x 24 D x 29 H	LGGU72	982
		Ganging Brackets (pair)	GNGBRK	+13
		Use with 24" or 30" Deep Tops		
<b>MOBIUS Base</b> 	Base Only Simple Flip & Nest Mechanism Silver Powder Coat Paint Locking Casters	48 W x 24 D x 29 H	LGMO48	512
		60 W x 24 D x 29 H	LGMO60	536
		72 W x 24 D x 29 H	LGMO72	569
		Ganging Brackets (pair)	GNGBRK	+13
Use with 24" or 30" Deep Tops				
<b>NIFTY Base</b> 	Base Only Simple Flip & Nest Mechanism Bookshelf Silver Powder Coat Paint Locking Casters	48 W x 24 D x 29 H	LGNF48	229
		60 W x 24 D x 29 H	LGNF60	257
		72 W x 24 D x 29 H	LGNF72	286
		Ganging Brackets (pair)	GNGBRK	+13
Use with 24" or 30" Deep Tops				
<b>GEO Base</b>   	Base Only Durable Powder Coat Finish Silver or Black Thick Wall Tubing & Mounting Plate C-Legs / T-Legs / X Bases / Folding	C-Legs (Standard Table Height for 24" & 30" tops)		
		24"	LGEC24	115
		24" with Casters	LGEC24M	120
		30"	LGEC30	125
		30" with Casters	LGEC30M	130
		T-Legs (Standard Table Height for 24" & 30" tops)		
		24"	LGGET24	115
		24" with Casters	LGGET24M	120
		30"	LGGET30	125
		30" with Casters	LGGET30M	130
		X-Bases (for round top)		
		36 W x 30 H	LGEX3630	230
		42 W x 30 H	LGEX4230	235
42 W x 42 H	LGEX4242	250		
Ganging Brackets (pair)	GNGBRK	+13		
<b>PIVIT</b> Open Frame Legs 		24"	LGPIOF24	219
		30"	LGPIOF30	252
		36"	LGPIOF36	286

# Height Adjustable Tables

MODEL	STANDARD FEATURES	OPTIONS & DIMENSIONS	SKU	PRICE
<b>HI-LO Base</b> 	Base Only Telescoping Frame Accommodates Surfaces from 48" - 72" Silver White or Black Powder Coat Finish Dual-Motor with 350 lb. Lifting Capacity Height Range from 24" - 50" One-touch Control / 4 Height Presets Lifts at 1.5" / Seconds Use with zDesk or add to Existing Workstations	<b>2 Leg</b>	HL-T2	1143
		<b>3 Leg Conversion Kit</b> White Silver Black	HL-T3-CON -WHITE -SILVER -BLACK	707
<b>WORK SURFACE</b> For Training & Height Adjustable Table Bases 	Work Surface Only Matching Edgeband Color (call for custom options) White/Light Grey Laminate with White Edgeband Grey Ash, American Cherry & Café Laminates have Matching Edgebands	<b>48 W x 24 D</b>	WS-4824	183
		<b>60 W x 24 D</b>	WS-6024	229
		<b>72 W x 24 D</b>	WS-7224	276
		<b>48 W x 30 D</b>	WS-4830	230
		<b>60 W x 30 D</b>	WS-6030	284
<b>72 W x 30 D</b>	WS-7230	345		
<b>42" Round</b>	WS-42R	290		
<b>VERTEBRAE</b> Cable Management 	4 Channels for Easy Cable Management Perfect for Height Adjustable Solutions	<b>Silver Vertebrae</b>	VERTEBRASL50	71
		<b>White Vertebrae</b>	VERTEBRABW50	71
<b>TROUGH</b> Cable Management 	Flip Down Trough for Wire Management Pre-Cut Grommets	<b>Silver Trough</b>	CABLETROUGHSL	98
		<b>White Trough</b>	CABLETROUGHBW	98

MODEL	STANDARD FEATURES	OPTIONS & DIMENSIONS	SKU	PRICE
<b>PIVIT</b> Conference Table with Panel Base 	White, Grey Ash, Café or American Cherry Laminate	72 W x 36 D x 29 H 96 W x 48 D x 29 H 120 W x 48 D x 29 H	P-LCT-72 P-LCT-96 P-LCT-120	662 888 1229
<b>PIVIT</b> Round Table with Panel Base 	White, Grey Ash, Café or American Cherry Laminate	42" Round x 29 H	P-LCT-42R	449
<b>PIVIT</b> Collaboration Table 	White, Grey Ash, Café or American Cherry Laminate	72 W x 42 D x 42 H	P-LCBT-SHELL P-LCBT-MOD	1311

# General Information

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## CONTACT INFORMATION

Compel Office Furniture, 7540 Roosevelt Road, Forest Park, IL 60130

To order literature, check order status and lead times, please email or phone: [customercare@compeloffice.com](mailto:customercare@compeloffice.com) | 773-253-4758

## ORDERING PROCEDURES

To ensure prompt delivery, all purchase orders MUST INCLUDE:

- Purchase Order Number
- Billing Address
- "Ship To" Information to include contact name & phone number
- Special Shipping Instructions (requested ship or delivery dates, ship complete or split shipments, and tags if applicable)
- Correct model numbers
- Net Pricing including any applicable shipping charges

Compel Office Furniture does not accept orders verbally. All orders need to be emailed to: [customercare@compeloffice.com](mailto:customercare@compeloffice.com)

## ORDER CONFIRMATION

All complete orders will be acknowledged via email with ship dates upon entry of a credit approved order into our system. The acknowledgement is the final agreement between Compel Office Furniture and the customer, replacing all previous communications regarding the order.

NOTE: Please review all acknowledgements carefully and advise Compel Office Furniture of any discrepancies immediately.

## CHANGES AND CANCELLATIONS

Changes and/or cancellations to orders are permitted so long as Compel Office Furniture is notified 48 hours PRIOR to scheduled/requested ship date.

## TERMS AND PRICING

- Prices are list prices for shipment within the continental United States.
- Prices are subject to change without prior notice.
- Product will be billed at prices prevailing at time of placing order.
- Distribution of this price list does not itself constitute an offer to sell.
- Orders can be received only from authorized Compel Office Furniture Dealers.

## PRODUCT DESIGN

Compel Office Furniture reserves the right to make changes in design, specifications and construction as well as to discontinue products without prior notice. Dimensions referenced in this book are nominal.

## SHIPPING/FREIGHT

Products are priced and will be delivered based on established freight policies determined by region. Compel Office Furniture reserves the right to select the most appropriate shipping terms.

## DELIVERY HOURS

Freight pricing is based on standard delivery during regular business hours (typically 8am-3pm) Monday through Friday.

## SPECIAL DELIVERY SERVICES

Any charges incurred from failure to receive a shipment, rerouting while in transit, or carrier storage charges are not included in prices shown and will be billed to the "sold to" account number on the order. Detention charges may be incurred for untimely off-loading of product.

Any order requiring Special Delivery Services will incur additional charges.

All such requirements MUST be noted on the purchase order. These are services that are not included in our freight program or require the usage of specialized carriers. Examples of such Special Delivery services include:

### Call Before Delivery Appointment

Minimum \$50 charge

### Lift Gate

Minimum \$100 charge

### Inside Delivery

Minimum \$50 charge; please request quote at time of order placement

### Non-Standard Delivery Time (before 7am or after 5pm)

Contact Customer Care for charges and availability

### Weekend Delivery (Friday after 5pm until 7am Monday morning)

Contact Customer Care for charges and availability

### Residential Delivery

Customer Care may assist you in determining special delivery requirements as well as any additional charges that may apply

**Please contact Customer Care if you are unsure if your order requires one or more of the above services.**

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# General Information

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## **CARRIER SELECTION**

Compel Office Furniture reserves the right to select the most appropriate mode of shipment. Compel Office Furniture relinquishes all responsibility for the goods shipped upon a concise receipt from the carrier. Customer bears the risk of loss or damage during shipment.

## **LOSS, DAMAGE OR DELAY**

Compel Office Furniture shall not be liable for loss, damage, detention or delay resulting from causes beyond its reasonable control, including but not limited to, fire, strike, weather, wreck or delay in transportation. In the event of delay due to any such cause, the delivery date will be postponed by such length of time as may be reasonably necessary to compensate for the delay.

## **CLAIM PROCESS FOR PRODUCT DAMAGE/SHORTAGE/CARRIER DELAY**

All Compel Office Furniture products are carefully inspected and properly cartoned prior to shipment. All shipments are delivered to the transportation company in good condition. If you receive a shipment that has damage, product shortage or delivery has been delayed by the transportation carrier, **the following steps MUST be taken:**

1. Before signing for product, **make notation** of all visible damage, shortages, and/or time of truck arrival on the freight bill (Bill of Lading).
2. Contact Compel Customer Care within 15 calendar days of receipt of product to report issue. We will advise whether a freight claim will need to be filed based on the mode of transportation. Claims must be filed by dealer on Redistribution/LTL carrier shipments. Claim will be disputed if product is moved from original consignee location.
3. If claim must be filed, carrier must be contacted within 15 calendar days of receipt of product. Retain all shipping cartons for inspection by carrier agent.

**NOTE: For Concealed Damage claims, please follow steps 2 and 3**

## **CLAIM PROCESS FOR WARRANTY ISSUES**

If a warranty issue is discovered, contact Customer Care immediately. To file the warranty claim, the following information is required:

- Item Code/P.O. number is mandatory; this can be found on the tag underneath the seat
- Dealer Purchase Order number or Compel Sales Order/Acknowledgement number
- Detailed description of issue with photos to support claim

Customer Care must preapprove all resolutions such as replacement units, service parts, labor and repair charges. We reserve the right to resolve the issue in the most cost effective manner. All approved resolutions will be assigned an authorization number with must be included on all replacement orders or invoices for reimbursement. Any unauthorized charges will not be the responsibility of Compel Office Furniture.

## **FINISH WARRANTY**

Minor variations in finish color may occur due to the unique texture and grain of wood. These issues are not warranty defects and will not be the responsibility of Compel Office Furniture.

## **PRODUCT RETURNS**

We discourage product returns due to the likelihood of damage during the return transportation. In the event a product return is necessary, we will make every attempt to help keep the product in the field. Please contact Customer Care for assistance.

If attempts to keep the product in the field are unsuccessful, Compel Office Furniture will allow returns on stocking items only with the following stipulations:

- 25% Restocking Fee
- Freight Charge prepaid by the dealer
- Product NEVER removed from the original carton/packaging
- Product must be returned within 30 days of RMA issue date
- All returns are subject to inspection prior to credit being issued; credit will not be issued if product is returned damaged

Freight damage, signs of usage, removal from original carton, or missing parts will result in no credit being issued. All returns require written authorization; any unauthorized return will not receive credit. Compel Office Furniture will not be responsible for resolving damage claims on returned product.

## **PRODUCT MODIFICATION**

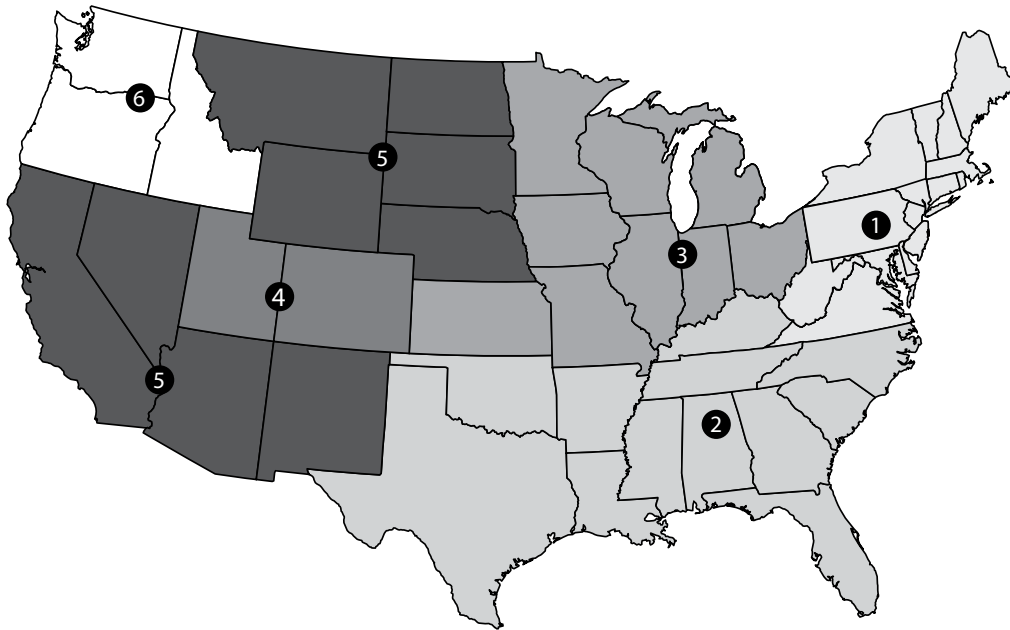
Any modifications made to product in the field or throughout the course of ownership will render the warranty null and void.

## **PRICE ADJUSTMENT POLICY**

Products are subject to discontinuation and price adjustments at any time. Price adjustments, both increases, and decreases are not retroactive.

# Freight Terms

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## ZONE 1 – NORTHEAST

NY, NJ, MA, RI, CT, ME, NH, VT, PA, MD, DE, WV, IA, DC

**Monday – Designated Pool Truck Day:** Free freight at \$500 NET

**Any Other Day:** Free freight at \$1,000 NET; if under that amount, then flat \$75

**Chairs:** \$20 per chair if under free freight minimum (task or conference; excluding lounge seating); Free freight on 11+ chairs

## ZONE 2 – SOUTHEAST

NC, SC, GA, FL, KY, TN, AL, MS, AR, LA, OK, TX

**Friday – Designated Pool Truck Day:** Free freight at \$500 NET

**Any Other Day:** Free freight at \$1,250 NET; if under that amount, then flat \$150

**Chairs:** \$20 per chair if under free freight minimum (task or conference; excluding lounge seating); Free freight on 11+ chairs

## ZONE 3 – MIDWEST

OH, MI, IN, IL, WI, IA, MN, MO, KS

**Tuesday – Designated Pool Truck Day:** Free freight at \$500 NET

**Any Other Day:** Free freight at \$1,000 NET; if under that amount, then flat \$150

**Chairs:** \$20 per chair if under free freight minimum (task or conference; excluding lounge seating); Free freight on 11+ chairs

## ZONE 4 – COLORADO/UTAH

CO, UT

**Wednesday – Designated Pool Truck Day:** Free freight at \$500 NET

**Any Other Day:** Free freight at \$1,250 NET; if under that amount, then flat \$100

**Chairs:** \$20 per chair if under free freight minimum (task or conference; excluding lounge seating); Free freight on 11+ chairs

## ZONE 5 – WEST

NM, AZ, NV, CA, WY, MT, NE, ND, SD

**Wednesday – Designated Pool Truck Day:** Free freight at \$500 NET

**Any Other Day:** Free freight at \$2,000 NET; if under that amount, then flat \$200

**Chairs:** \$20 per chair if under free freight minimum (task or conference; excluding lounge seating); Free freight on 11+ chairs

## ZONE 6 – NORTHWEST

OR, WA, ID

**Thursday – Designated Pool Truck Day:** Free freight at \$500 NET

**Any Other Day:** Free freight at \$1,500 NET; if under that amount, then flat \$150

**Chairs:** \$20 per chair if under free freight minimum (task or conference; excluding lounge seating); Free freight on 11+ chairs

**NOTE:** The above freight terms are valid when shipping into that specific territory; if shipping outside of your territory, the freight terms for that zone apply. Any freight damage, short shipments, concealed damage, etc., MUST be reported to Compel Customer Care within 15 days of receiving.

