

Sample Order Policy

Compel wants every work environment to delight the senses while not destroying the timeline or budget. This is why we provide in-stock, design-minded, quality office furniture that pleases both the CAO (Chief Aesthetic Officer) and the CFO.

We understand finish samples are an important piece of finalizing finish choices. We aim to make sample ordering as simple and efficient as possible.

How to Request Samples

It is recommended you refer to your dealer library or local Compel rep to confirm if you have access to finish samples locally, before submitting a new request. To submit a new sample order request, please complete the literature and sample order form on our website:

www.compeloffice.com/sample-request

Turnaround Times

Sample orders are generally fulfilled within 2-business days. Please indicate when submitting the request if there is a required timeline to receive the samples.

Standard Shipping

All sample orders will ship via **standard ground delivery** with UPS. Transit times vary, depending on where it is shipping to.

Expedited Shipping

Should samples be required sooner, we will ship 2-day or next day with a UPS account number provided for charges. Note: if a UPS account cannot be provided, requester will be responsible to arrange alternative carrier pickup for overnight samples (FedEx does not provide regular daily pickups at Compel). Compel will not ship expedited freight for sample orders without a UPS account provided.

Overnight requests must be received by 10am CST to make UPS overnight pickup. Overnight requests received after that time will be sent the following business day.

Questions? We're here to help!

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